

## Protection of personal data: Privacy information for Customers and Suppliers

**The information contained in this document is provided to fulfill the transparency obligations set forth in the EU Regulation No. 679 of 27.4.2016 on the protection of personal data.**

The EU Regulation 2016/679 requires to provide, to the people whose data is collected, information relating to the processing of the data, in a concise manner and with simple and clear language. Articles 12, 13 and 14 of the Regulation specify the content of the information to be communicated. This document therefore serves to communicate to you the provisions. In this document you are also identified as “interested”.

### **The data controller is TECNONORD SRL**

The data controller is the person who determines the purposes and means of processing personal data. In the contractual or pre-contractual relationship this company, the Data Controller is:

**TECNONORD SRL**  
*via Cavassico inferiore n. 183*  
*32028 Trichiana (BL)*

### **The processing of your personal data is mandatory and necessary for the management of the contractual or pre-contractual relationship.**

The purpose for which the data is collected is linked to the management of contracts for works or services, for pre-contractual activities, for tax obligations and any other obligation required by law, by a regulation, by EU legislation or by an order of the Authority (such as in the field of anti-money laundering) and to exercise the rights of the Owner, for example the right to defend in court. The legal basis for data processing is included in the legislation governing the conduct of economic activities. The data collected will be used, electronically and electronically and in paper documents. The processing operations are carried out in such a way as to guarantee the logical, physical and confidentiality of your personal data. The data must be compulsorily conferred, on pain of the impossibility to stipulate and therefore manage the contract. The processed data do not include particular categories of data, but only common data

### **Your data will also be communicated to institutions, companies and external persons.**

Your data will be consulted and used, according to the directives and the internal procedures, by the personnel in charge of this Company, including the collaborators (also external), for the performance of the assigned tasks. The data will also be communicated to third-party companies or other parties (for example, credit institutions, professional offices, consultants, insurance companies for the provision of insurance services, etc.) that carry out service supply activities on behalf of the Owner, in their capacity as external processors. They will also be communicated to the subjects identified by law or other binding legal act. These subjects will treat the data in their capacity as independent data controllers. The updated list of public and private subjects that could become aware of your data is kept at the registered office of the Data Controller. The Company does not intend to transfer your data abroad. If in the future it is deemed necessary or opportune, the transfer will take place only in the presence of an adequacy decision of the European Commission or, in the case of the transfers referred to in Article 46 (Transfer subject to appropriate guarantees) or 47 (Rules binding), or article 49 (Exceptions in specific situations), second paragraph, only in the presence of express reference to the appropriate or appropriate guarantees and the means to obtain a copy of such data or the place where they have been made available .

### **We will keep your data in the Company for at least 10 years after the termination of the economic relationship.**

For the conservation obligations required by the tax law, your data will be stored for 10 years after the year of the last economic report. After this deadline and before proceeding to their destruction, the opportunity to further preserve the data will be evaluated. The data may also be retained for your protection or for the protection of this Company in the event of legal proceedings, up to the end of the period within which the legal action can be exercised or until the end of the courts, in the event of a dispute in progress.

**The Rules recognize you the rights, reported in articles 15, 16, 17, 18, 19, 20, 21, 22 and 34, which are summarized below, and the right to lodge a complaint with the Guarantor.**

The rights of the person that are summarized below are specified in the Regulation.

*Art. 15 – Right of access The interested party has the right to obtain from the data controller confirmation that the processing of personal data concerning him or her is being processed and, in this case, to obtain access to personal data and information regarding the processing.*

*Art. 16 – Right of correction The interested party has the right to obtain from the data controller the rectification of inaccurate personal data concerning him without unjustified delay. Taking into account the purposes of the processing, the data subject has the right to obtain the integration of incomplete personal data, also by providing a supplementary declaration.*

*Art. 17 – Right to cancellation (right to oblivion) The data subject has the right to obtain from the data controller the deletion of personal data concerning him without undue delay and the data controller has the obligation to delete personal data without unjustified delay if the reasons listed in the same article exist.*

*Art. 18 – Right to limit the processing The interested party has the right to obtain the processing limitation from the data controller when the hypotheses listed in the same article occur (for example when the accuracy of the data is disputed or when the data is necessary for the exercise or defense of a right in court).*

*Art. 19 – Notification obligation in the event of rectification or cancellation of personal data or limitation of processing The data controller informs each of the recipients to whom the personal data were sent of any adjustments or deletions or limitations of the processing carried out in accordance with Article 16, Article 17, paragraph 1, and Article 18, except where this proves impossible or involves a disproportionate effort. The data controller informs the data subject of these recipients if the data subject requests it*

*Art. 20 – Right to data portability The interested party has the right to receive in a structured format, commonly used and readable by automatic device, the personal data concerning him provided to a data controller and has the right to transmit such data to another data controller without hindrance by part of the data controller to whom it has supplied them. In exercising their rights with respect to data portability pursuant to paragraph 1, the data subject has the right to obtain direct transmission of personal data from one data controller to the other, if technically feasible.*

*Art. 21 – Right of opposition The interested party has the right to object at any time, for reasons related to his particular situation, to the processing of personal data concerning him / her pursuant to Article 6, paragraph 1, letters e) of) (tasks of public interest and prosecution of legitimate interest), including profiling on the basis of these provisions.*

*Art. 22 – Automated decision-making relating to natural persons, including profiling The data subject has the right not to be subjected to a decision based solely on automated processing, including profiling, which produces legal effects that concern him or that significantly affects his person.*

*Art. 34 – Communication of a violation of personal data to the interested party When the violation of personal data is likely to present a high risk for the rights and freedoms of natural persons, the data controller notifies the data subject of the violation without undue delay.*

For the exercise of your rights, forward a.r. to the Owner, at the address of the contact point listed above. In the event that you believe that your rights summarized above have not been recognized or in the case of unjustified delay, you have the opportunity to file a complaint with the Guarantor for the Protection of Personal Data. On the Guarantor's website you will find the model for the complaint ([www.garanteprivacy.it](http://www.garanteprivacy.it)).